



Application Form

(Note: Incomplete forms will not be considered)

1. Name:

(First Name) (Last Name) (Father's First Name) (Mother's First Name)

2. E-mail Address: _____

3. Student No. (SAP No.): _____ Roll No.: _____

4. Status of student: Current: Alumnus: Direct 2nd Yr Admission: (tick in the appropriate box)

5. Name of Program (with specialization): _____

6. Mobile No/s. _____

7. Please select from following (tick in the appropriate box):

Transcripts Duplicate Grade Card Percentage Letter
 Provisional Letter Duplicate Passing Certificate
 Name Correction in Grade Card / Passing Certificate

***If applying for name correction, mention the correct name below (as per valid document)**

(First Name) (Last Name) (Father's First Name) (Mother's First Name)

***If applying for transcript then, mention the purpose for applying for the transcript:**

No. of Copies required: _____ No. of Envelopes required: _____

Transcripts required in stamped and sealed envelope **Yes / No**

8. Documents required with this application form:

- a. Attested Grade Sheets / Mark Sheets
- b. FIR copy & Affidavit in case of duplicate grade card / passing certificate.
- c. Valid document/s in case of name correction
- d. Copy of the form of the Foreign University/Institution, the student wishes to apply (Transcript)

Signature of the Student / Parent / Guardian (with Date): _____

----- (For office Use only) -----

Fees to be paid: Rs. _____ Receipt No. _____ Officer's Signature and date: _____

Forwarded to Examination Dept. (Date) _____