

Academic Term : Jan 2018 – May 2018

Semester Period : 08th Jan 2018 - 21st April 2018

Week No.	Period	Public Holiday (except Sunday)	Scheduled Activity Academic Calendar	Task of HoD	Faculty follow-up	Remark
	06/01/2018				<ul style="list-style-type: none"> Alumni meet – 2018 	
1	8/1/18 to 13/1/18	NIL		Mentor list	<ul style="list-style-type: none"> Department term start meeting Class teachers appointment 	
2	15/1/18 to 20/1/18	NIL			<ul style="list-style-type: none"> Submission of lesson plan CO-PO-PSO mapping Set/revise attainment level 	
3	22/1/18 to 27/1/18	26 th			<ul style="list-style-type: none"> Release of Assignment – I Mentoring session – I 	
4	29/1/18 to 3/2/18	NIL	BUR Sports day		<ul style="list-style-type: none"> Evaluation of Assignment – I Project review – I (31-01-18 & 01-02-18) 	
5	5/2/18 to 10/2/18	NIL	COAC		<ul style="list-style-type: none"> Gap identification in the course and scheduling of the expert session. 	
6	12/2/18 to 17/2/18	13 th			<ul style="list-style-type: none"> CO attainment for the previous semester. <i>(subject to availability of results)</i> External audit 	
7	19/2/18 to 24/2/18	19 th	TT – I	NBA visit	<ul style="list-style-type: none"> Student's feedback (offline). 	
8	26/2/18 to 3/3/18	2 nd	BUR,	Staff meeting	<ul style="list-style-type: none"> Evaluation of TT – I. Mentoring session – II 	
9	5/3/18 to 10/3/18	NIL	TRINITY WABS		<ul style="list-style-type: none"> Identify weak students. CO attainment for term test. 	
10	12/3/18 to 17/3/18	NIL			<ul style="list-style-type: none"> Committee to review test question papers. 	

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11	19/3/18 to 24/3/18	NIL			<ul style="list-style-type: none"> Release of assignment – II Project review – I (21-03-18 & 22-03-18) 	
12	26/3/18 to 31/3/18	29 th 30 th			<ul style="list-style-type: none"> Evaluation of assignment – II Mentoring session – III 	
13	2/4/18 to 7/4/18				<ul style="list-style-type: none"> Examiners panel. Project Display. (04-04-2018) 	
14	9/4/18 to 14/4/18	14 th	TT – II		<ul style="list-style-type: none"> Internal audit 	
15	16/4/18 to 21/4/18	NIL			<ul style="list-style-type: none"> Evaluation of TT – II. CO attainment for term test. Elective choice for next sem. 	
16	23/4/18 to 28/4/18	NIL	POE	Staff meeting	<ul style="list-style-type: none"> Course Exit Survey. Program Exit Survey. Student's feedback (online). 	
17	30/4/18 to 5/5/18	30 th 1 st	POE		<ul style="list-style-type: none"> EOE – 03/05/2018 	

BUR : Blackboard Utilisation Review

FAR : Faculty Appraisal Form

COAC : CO attainment completion

TT – I/II : Term Test – I and II

WABS : Weak and Bright Students identification

IW : Improvement Week

POE : Practical / Oral Examination