

**OFFICIAL TRANSCRIPT****BACHELOR OF ENGINEERING – UNIVERSITY OF MUMBAI
(Four Year Degree Course)**

STUDENT'S NAME : (Surname) (Name) (Middle)

COURSE :

Some Guidelines that may help you to evaluate the transcript.

1. University of Mumbai prescribes the curriculum.
2. University of Mumbai awards the degree.
3. All end semester examination papers are set by University of Mumbai.
4. The medium of instructions at this institute is English.
5. Each academic year consists of two semesters, one ending in December and the other ending in June. There are 15 weeks in each semester.
6. Each lecture, practical, and tutorial unit is of 60 minutes duration.
7. The B.E. Degree course is conducted on semester basis with eight semesters spread over four academic years. Evaluations at the end of Semesters I, II, VII, and VIII are organized by University of Mumbai, and at the end of Semester III, IV, V, and VI are arranged by the college on behalf of University of Mumbai.
8. University of Mumbai follows the GPA system of marking. At the end of every semester, the student is awarded a grade based on his/her performance in examination and Internal Assessments in every course for that semester. The performance of a student in a semester is indicated by a number called Semester Grade Performance Index (SGPI). The SGPI is the weighted average of the grade points obtained in all the courses by the student during the semester. Minimum 40% marks required to pass in each head of examination. The CGPI considers all the courses mentioned in the scheme of instructions and examinations, towards the minimum requirement of the degree students have enrolled for. The CGPI is calculated at the end of final semester by considering the average of SGPI of each semester and is indicated in final semester grade report cards.

The Letter grades and their equivalent grade point are as given below:

Percentage of Marks Obtained	Letter Grade	Grade Point	Performance
80.00 and above	O	10	Outstanding
75.00 - 79.99	A	9	Excellent
70.00 - 74.99	B	8	Very Good
60.00 - 69.99	C	7	Good
50.00 - 59.99	D	6	Fair
45.00 - 49.99	E	5	Average
40.00 - 44.99	P	4	Pass
Less than 40.00	F	0	Fail

9. Some abbreviations used in the transcripts are:

CC	C.Cr (C)	GPA (G)	SGPI	CGPI	SOI	L	P	T	-
Course Code	Course Credit	Grade Point Awarded	Semester Grade Point Index	Cumulative Grade Point Index	Scheme of Instruction	Lecture Hours/week	Practical Hours/week	Tutorial Hours/week	Not Applicable

10. Extracurricular, Co-curricular, Scholarship and any other achievements of individual is not indicated in the transcripts.

ONLY FOR DIPLOMA STUDENTS

11. Students having done Diploma in Engineering from Polytechnics approved by Maharashtra State Board of Technical Education are directly admitted to Second Year of Bachelor of Engineering course. Mr. / Miss _____ has been admitted directly to the Second Year of B.E. _____ course and hence transcript is issued from the Second Year onwards.